



Hosted by Meeker Arts & Cultural Council

If you would like to be a vendor for the Art & Music Festival, there are two options to register:

1. **ONLINE:** please click the 'register' button to fill out the online registration form and submit the fee with credit card at [www.meekerpalooza.com](http://www.meekerpalooza.com)
2. **MAIL:** Print registration form, fill it out and mail with a check payable to MACC. PO Box 1026, Meeker, CO 81641.

**RULES & REGULATIONS APPLICATION INFORMATION FOR THE MEEKERPALOOZA ART & MUSIC FESTIVAL SATURDAY, JUNE 3, 2017.** *(All vendors are required to read, sign & date at the end and agree to ALL in order to be considered for this event or applying as a vendor).* Thank you for your interest in participating in the Meekerpalooza Art & Music Festival as an art (including metal art) vendor or food vendor. You can view more details about the event held at Ute Park in Meeker at [www.meekerpalooza.com](http://www.meekerpalooza.com)

**APPLICATION** – *Who can apply and how do I apply?* Eligibility: Any artist or craft person exhibiting his/her own handmade works of art (not manufactured, not imported), any community service, civic, social organization or educational institution selling its own works or art or any restaurant serving their own prepared cuisine. Applications are open from April 1st – May 20th. You must fill out the complete application and pay all fees by midnight on May 20th in order to be considered for a space at the fair.

**OUTDOOR EXHIBIT SPACE** (Saturday 12-7pm)

Outdoor exhibit spaces are 10' x 10'. Exhibitors must provide their own tent, booth display, table and chairs. Booths will be on grass. Displays must be contained within the 10' x 10' assigned space. Please contact us regarding availability and pricing for any usable space beyond your 10' x 10' assigned space. Exhibitor's booth space may not create any hazard or safety risk to Fair participants or attendees or infringe upon common areas of the Fair site. Booth space and the immediate area around it must be kept clean during the Fair and left clean at the end of the Fair. The Fair has authority to adjust booths for visual and safety benefit of the Fair. Exhibitors must be present at their booth during all hours of the Fair. Each vendor is responsible for breaking down their display/tents/etc according to the break down schedule. Meeker Arts and Culture Council is not responsible for your belongings. There is no event security. Please make sure you and your booth are prepared for any kind of weather.

**CAMPING OVERNIGHT AT UTE PARK** – There will be a designated site for camping or RV parking without hookups. There are portable pottys on site.

**ELECTRICAL ACCESS** – I understand there is limited electricity and cannot be used unless paid for prior to the event. \$10 entitles you to one (1) plug in.

**SET UP SCHEDULE** - Accepted exhibitors are required to set up on Saturday by 11am. The Festival will assign a setup schedule according to location. Details regarding the setup schedule, booth location and vehicle access will be sent to accepted applicants by end of May.

**BREAK DOWN SCHEDULE** - All vendors are required to tear down and be completed with load out and be off site Sunday June 4<sup>th</sup> by 8pm. Details regarding the setup schedule, booth location and vehicle access will be sent to accepted applicants in by end of May.

**FINAL APPROVAL** - *how and when will I know I am accepted?*

You'll be notified by email by May 30th as to whether or not you've been accepted into the fair. Selected applicants are responsible for observing all rules and regulations, including those stated in all future mailings, e-mails, and communications. The Fair has final approval over all aspects of exhibitors' participation in the Fair and exhibitors' booth display and contents, and reserves the right to accept or not to accept any exhibitor(s) and sales item(s) for any reason whatsoever. Furthermore, the Fair reserves the right to refuse exhibition of items not consistent with submitted materials and descriptions.

**DIGITAL FILES** – Submit 4 digital photos (jpeg/gif/tiff) that represent your work and reflect your price range.

**USE OF NAME** - Meekerpalooza has permission to use the exhibitor and/ or product name of accepted vendors and to describe their work and/or products or photos in advertising and for the purpose of promoting the Festival.

**PAYMENT** - *how much does it cost to participate in the Fair?*

For a \$40 booth fee, you can apply for a standard 10×10 booth. Booth payment may be made in the form of check or credit card (through the eventbrite.com link on the website). A \$50.00 service fee will apply to checks that are returned unpaid by your bank. Electricity is an additional \$10 per one (1) plug in.

**METAL ART COMPETITION VENDOR** – if entering as a vendor in the metal art competition; the booth fee is \$20.

**WRISTBAND** – I understand all workers in my booth will be wrist banded prior to the festival and Meekerpalooza will not do this for you. Additional wristbands are \$1.

**SALES TAX** - The Meeker Art and Cultural Council, through the State of Colorado, is responsible for collecting 6.5% sales tax on all sales made during the event. A MACC member will collect this money from you to submit to the State.

**PETS**- I understand NO PETS are allowed on Festival grounds unless registered as a service dog.

**CANCELLATION POLICY** - Deadline for cancellations is May 30th. Cancellations must be made in writing and submitted to MACC via e-mail (info@meekerartsandculture.org). Refunds for paid booth fees will be issued, less \$10. I understand that after May 30<sup>th</sup> there will be NO refunds made no matter the reason.

**ALCOHOL, TOBACCO PRODUCTS OR PARAPHERNALIA** – I understand that under no circumstances are the following items to be sold at the 2017 Meekerpalooza Art & Music Festival: alcohol, tobacco products, marijuana, paraphernalia or laser lights.

**FOOD VENDORS – Proof of Insurance** – I agree to provide Meekerpalooza with a copy of \$500,000 in liability insurance

**FOOD VENDORS – Colorado Food License** – I understand that:

\* I must have a Colorado Health Department Food Vendor License and have it available on premises at the 2017 Meekerpalooza Art & Music Festival.

\* I have attached a copy of my food service licensing.

I hereby apply for booth rental at 2017 Meekerpalooza Art & Music Festival. I have read this packet in its entirety and understand all provisions. I understand and comply with the conditions set forth and agree to the rules and regulations of the 2017 Meekerpalooza Arts & Music Festival and the codes and laws of the Town of Meeker.

I release and hold harmless the Meeker Art & Culture Council, the 2017 Meekerpalooza Art & Music Festival, the Town of Meeker and associated entities from all liability including, but not limited to, theft, personal injury, death to persons, or damage to property resulting from acts or omissions by any Vendor, it's agents or employees, and acts of war and God. I understand that this application does not guarantee a space at the Festival and that my money will be deposited and then refunded if I am not selected. I understand that acceptance to the Festival does not guarantee me sales.

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Owner's / Manager's Signature (please print name)

Date

**Meekerpalooza Art & Music Festival 2016 Art & Food Vendor Application, for June 3<sup>rd</sup>, 2017**

Vendor Name (First/Last): \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Website or Etsy site: \_\_\_\_\_

Email address: \_\_\_\_\_

Cell phone (to reach you at the fair): \_\_\_\_\_ Home phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Describe your work and items you create and sell:

**CHECKLIST**

\_\_\_ Application, Rules & Regulations

\_\_\_ Check for Booth (and electricity if needed)

\_\_\_ Proof of Insurance/Colorado Food License

\_\_\_ Send digital photos

**FOR OFFICE USE ONLY:**

Date Received \_\_\_\_\_ Check# \_\_\_\_\_

Amount \_\_\_\_\_

Accepted / Denied

Reason for denial \_\_\_\_\_

**PLEASE ENSURE ALL ITEMS ARE ENCLOSED OR APPLICATIONS WILL BE RETURNED**

Send Completed Application Packet to:  
Meeker Arts & Culture Council, PO Box 1026, Meeker, CO 81641.  
For all questions please send an email to: [info@meekerartsandculture.org](mailto:info@meekerartsandculture.org)